




# Landlord Property Agreement Form



Your Touchstone Energy® Cooperative 

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**Service WILL NOT transfer from Landlord to Tenant until this agreement form is signed and on file at Jackson Electric Cooperative.**

Landlord's Full Name:		
Member #:	Phone #:	
Email:		
Mailing Address		
Street:		
City:	State:	Zip:
Service Addresses Covered by this Agreement:		
Service Address	Billing Option (select # from list below)	
<b>Billing Options</b>		
<b>1. Landlord Responsible - Landlord Receives Bill:</b> <ul style="list-style-type: none"> <li>Landlord retains membership and is responsible for payment of the Jackson Electric billing statement. Billing statements and all other correspondence will be sent to the landlord. Capital Credit allocation will accrue to the landlord.</li> </ul>		
<b>2. Tenant Responsible - Tenant Receives Bill:</b> <ul style="list-style-type: none"> <li>Tenant obtains membership and is responsible for payment of the Jackson Electric billing statement. Service will not be transferred if tenant fails to meet membership requirements. Service may be disconnected or placed in landlord's name until membership requirements are fulfilled. Billing statements and other correspondence will be sent to the tenant. Capital Credit allocation will accrue to the tenant.</li> <li>Landlord will be notified upon receiving a completed Electric Service Status Form from the tenant. Service will NOT switch back into the landlord's name for a disconnect due to non-payment or other Jackson Electric Cooperative policy violation.</li> <li>Jackson Electric is not liable for any damages incurred at the property due to a loss of power at the service address.</li> <li>If tenant vacates without completing Electric Service Status Form, the landlord must contact Jackson Electric to transfer service back to the landlord's membership. If service is disconnected, reconnect fees will apply to the current tenant upon request for reconnection or will be applied to the tenant's final bill when tenant's account is finalized in the case of a vacate without notice. Jackson Electric is not responsible for monitoring tenant move in/move outs and WILL NOT become involved with landlord/tenant disputes.</li> <li>If service is in the name of the tenant, Jackson Electric cannot disclose tenant's account information or the location's disconnection status to the landlord unless the landlord requests and the tenant authorizes by signing and returning a Release of Information form to be kept on file at the Cooperative office.</li> </ul>		

I understand the options listed above and have indicated the option(s) I want applied to the property/properties listed above. I agree to notify Jackson Electric of any change in the landlord and/or tenants.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_